

### VISA FOR UNPAID VOLUNTEERS AND INTERNS (FOR A STAY LONGER THAN 180 DAYS)

#### Who can apply for this type of visa?

Individuals, who participate in an unpaid internship or volunteer program, organized by an institution registered at the Immigration Department (Dirección General de Migración y Extranjería).

#### Application Requirements:

1. [Application form](#) .
2. 1 recent passport-size photo.
3. Copy of the personal information page of the passport. The passport must have a minimum validity of 6 months.
4. [Original or copy of the acceptance letter](#) from the organization or educational institution registered at the Immigration Department (Dirección General de Migración y Extranjería).
5. Original and copy of the following documents with less than 6 months of issuance and duly [apostilled](#) :
  1. International birth certificate.
  2. Criminal record from the place where the applicant has lived during the last 3 years.
  3. Proof of economic solvency. **One** of the following documents (Either the original or a copy, signed and stamped by the employer or the respective financial institution have to be delivered):
    1. Bank statement that shows the movement of income and expenses for the last 3 months.
    2. Titles of movable and immovable properties.
    3. Official letter from the employer, indicating salary, years of service and current position.
    4. Full-time students can provide proof of financial solvency of their parents. Please attach a certification of the student's academic record.

5. Other documents requested by the consul.

### **Starting the process at the Embassy:**

The interested person must send the documents to the Embassy of Costa Rica in Berlin. Once the documents have been revised an appointment at the Embassy will be given in order to sign the application form. Please bring the original passport to the appointment.

The interested person must send the documents to the Embassy of Costa Rica in Berlin at least one month and a half prior to the flight to Costa Rica.

If you start the process at an Honorary Consulate of Costa Rica in Germany, you must also do so a month and a half in advance, but you must coordinate previously with the respective Consulate.

### **Concluding the process in Costa Rica**

On the day of the appointment the visa will be stamped in the applicant's passport and the original documentation will be returned. The interested person must travel to Costa Rica within 60 days after the visa is stamped. After entering Costa Rica, the interested person will have a period of 30 days to formalize the residency application at the Immigration Office (Dirección General de Migración y Extranjería) and must submit the original documents.

### **Cost:**

- - Visa: See [Tariff 21](#) .
- - Any additional costs requested by the Immigration Department (Dirección General de

Migración y Extranjería) to finish the application process.

### **Legal Basis:**

- - General Law 8764 of Migration and Foreign Affairs, Title V, Chapter II. (Ley General de Migración y Extranjería).
- - Regulation 36626-G for the issuance of entry visas to Costa Rica, Chapter III, Section I. (Reglamento para el otorgamiento de visas de ingreso a Costa Rica).

For additional information in Spanish, please click [here](#) .